

5587 Wa Pai Shone Avenue Carson City, Nevada 89701 (775) 687-7678 Fax (775) 687-4911

CATEGORY II/III LAW ENFORCEMENT ACADEMY CADET ENROLLMENT PACKET

CADET INSTRUCTIONS

Welcome to the POST Academy, which is in the Stewart Facility in Carson City and operates on 4 10-hour days. You must report to the POST Academy no later than 0700 hours on the first day. You must wear physical training clothing, have your driver's license in hand, have a water bottle and be ready to take the POST Physical Readiness Test (PPRT). If you fail to report by 0700 or fail to pass any event of the PPRT, you will not be enrolled. On the first day, you must also bring business casual clothing. Males must bring dress pants, a button-down shirt and tie with closed-toed shoes such as loafers, oxfords, or brogues. Females must bring dress pants, a blouse or button-down shirt, and closed-toed shoes such as loafers, oxfords, or flats.

You should report in good enough physical condition to complete and pass the PPRT.

The following documents must be completed and submitted to <u>POSTTraining@post.state.nv.us</u> no later than the deadline stated below.

- Academy Registration
- Enrollment Policy
- Enrollment Agreement
- Medical Clearance (within 1 year of the Academy start date)
- State of Nevada Defensive Driving (Refresher) Completion Certificate(https://nvelearn.nv.gov/moodle/)
- CPR/First Aid Certificate (although can be submitted while enrolled)

All above forms must be signed and dated within 1 year of the intended Academy of enrollment.

A <u>completed packet</u> must be submitted by the deadline specified below to be eligible for a spot in the Academy. Your agency needs to inform the Academy of your intent to enroll 45 days prior to <u>deadline</u>. See the enrollment policy for further details. If you anticipate needing to enroll into the academy but are having difficulty completing the packet prior to the deadline, please contact us to discuss options.

Deadlines:

- CAT II/III Academy 2025-02: 2/13/2025 (Start date: 3/17/2025)
- CAT II/III Academy 2025-04:8/18/2025 (Start date: 9/15/2025)



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SPECIAL NOTICE REGARDING DORMITORY RESIDENCY: CAT II/III cadets have the option to stay in the Academy dormitory during their training. However, it is not required. As residency in the dormitory is not required, no meal allowance will be provided to cadets attending the CAT II/III Academy.

Attention Veterans

If you are a veteran and qualify for the GI Bill Benefits and would like to apply for those benefits, complete Form 22-1990 (if you have never applied) or form 22-1995 (if you have already applied for benefits), BEFORE the first day of Academy.

POST will also need a copy of all certificates, transcripts (unofficial is approved) and training that is wished to be reviewed for prior credit (DD-214, MILITARY TRANSCRIPTS, COLLEGE TRANSCRIPTS). Please note: collection and review of post-secondary education and/or military documents is required by Department of Veterans Affairs. POST does not grant credit for prior military or post-secondary education. All cadets are required to attend all aspects of training programs.

Please bring those filled out and completed the first week of the Academy.

If you have any questions, please visit https://gibill.custhelp.com/app/home or call 888-GIBILL1 (888-442-4551).



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ACADEMY REGISTRATION/RELEASE OF LIABILITY

| Applicant: | Please circle: Male Female |
|--|---|
| Age:Date of Birth:Driver's License #& S | tate:ExpirationDate: |
| POST ID#: Date of Hire: | Military Service: Yes No |
| NV POST Training Portal Email: | |
| Please circle: CATII CATIII | |
| Will the cadet be needing a room in thedormitory: Yes | _No |
| High School Graduate: Yes No If no, GED: Yes | No |
| Highest College Year Completed: 13 14 15 16 17 | 7 8 |
| Highest Degree Earned: | |
| Cadet'sHome Address: | |
| Cadet's Email Address: | Cadet's Phone: |
| Agency Name: | |
| Agency Address: | |
| Agency Contact:Agency | Contact'sPhone: |
| Agency Contact's Email: | |
| Cadet's Immediate Supervisor: | Supervisor's Phone: |
| Supervisor's Email: | |
| release The State of | |
| Standards and Training (POST), The Nevada POST Academy associated or connected with the Academy from liability in ca | |
| agency's worker's compensation insurance. I will only be cover | ered by insurance to the extent that I would be |
| covered while at my own agency under my personal or agency | y providedmedical insurance. |
| Applicant Signature: | Date: |



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POST ACADEMY ENROLLMENT POLICY

Each POST CATII/III Academy class has a minimum of 5 cadets and will be held March & September of each calendar year. Should minimum enrollment numbers not be reached, CAT II/III cadets needing to attend the POST Academy will automatically be enrolled in the next scheduled CAT I Academy. The Academy is open to all agencies in the state. The start date and the enrollment packet for each Academy class are posted on the POST website along with the specified deadline date for enrollment. All completed forms and documents that are required for successful enrollment must be received by the specified deadline date, at which time enrollment for that class is considered closed.

By signing below, you acknowledge receipt of the above Academy Enrollment Policy. You further acknowledge that you have read, understand, and accept the policy in its entirety.

| Agency Administrator Designee | Signature | Dat |
|-------------------------------|-----------|-----|
| | | |
| | | |
| | | |
| Cadet Name | Signature | |

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CATEGORY II/III LAW ENFORCEMENT ACADEMY CADET ENROLLMENT PACKET ENROLLMENT AGREEMENT

- Employee is covered by agency insurance (worker's compensation) and understands who to contact in the agency if injured during the Academy.
- Employee holds current CPR and First Aid training certificates.
- The agency agrees to the following registration fees, which will be billed upon successful completion of the entrance PPRT and is nonrefundable:

Category II/III \$350.00

| By signing this form, I agree and acknowledge the | above statements as true. | |
|---|---------------------------|------|
| Agency Administrator Designee | Signature | Date |
| Cadet's Name | Signature | Date |



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MEDICAL CLEARANCE

TO PARTICIPATE IN THE IN-SERVICE PHYSICAL READINESS PROGRAM

| | Print Name of Cadet |
|--------------------|--|
| condition t | ctivity Description: You should report in adequate physical o complete and pass the PPRT, run 3 miles without stopping and of participating in 2 hours of physical activity per day. |
| having pers | d the above Physical Activity Description, and sonally examined the above- named individual, it is ional opinion that: |
| Check One | : |
| □ The ab Readin | ove-named individual may participate in the Physical less Program. |
| □ The ab Readin | ove-named individual's participation in the Physical less Test should be restricted as follows: |
| | |
| hysician's Na | me: |
| ddress: | |
| noneNumber: | |
| la C: 4 | |



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DEFENSIVE DRIVING ONLINE TRAINING

For cadets to operate a State of Nevada vehicle, POST Academy requires cadets to complete the online Defensive Driving, available through *State of Nevada Online Professional Development Center*. This online training is available to anyone with a *Nevada Employee Action and Timekeeping System (NEATS)* account. The minimum passing score on the final exam is 80%. **This online class must be completed <u>before</u> attending the Academy.**

- If you are a State of Nevada employee, access the https://nvelearn.nv.gov/moodle/ and follow the Log-in Instructions using your NEATS login and password.
- If you are NOT a State of Nevada employee and DO NOT already have a NEATS account, access the https://nvapps.state.nv.us/ and complete a NEATS Account Application to obtain a User ID and Password.
- After you have completed the application go to https://nvelearn.nv.gov/moodle/
 and you will log into the ONLINE PROFESSIONAL DEVELOPMENT
 CENTER using your new user ID and password.
- Go to the NAVIGATION box located on the right-hand side and Click COURSES.
- Click State of Nevada Employees.
- Click Defensive Driving.
- Click Defensive Driving Refresher.
- Disregard "Please read this first" and "Who must take this course."
- Showing on this page and to the left of the screen is Topics 1-12. Topic 12 is the final exam. Click each topic and follow prompts to complete that topic.
- Topic 12 is the final exam, course evaluation and how to receive credit for this course. Follow directions to download the certificate and forward to POSTTraining@post.state.nv.us

Create Username & Password for the Training Portal:

Additionally, cadets MUST create a username and password for the POST Training Portal before Day 1. This website will be used for all important handouts as well as all testing through out the Academy. You can find the website on the POST website under the Training Portal tab. If this step is not completed the cadet will not be able to complete the Pre-test on Day1. https://post.nv.gov/



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REQUIRED EQUIPMENT and UNIFORMS

Cadet's uniforms are expected to be in serviceable condition and inspection ready. The academy will continue to make it mandatory for the cadets to purchase indicated items below directly from https://asignshop.net/, other items can be found at other vendors such as Uniformity or Galls. If you have trouble processing your order from A Sign Shop, please contact the vendor directly at 775-782-6800. Uniforms from the A Sign Shop will be delivered to the cadet on the first day of the academy.

UNIFORM (ALL TO BE ORDERED AT "A SIGN SHOP"

- Cargo pants (2 required): Any Khaki or Tan colored ex. 5.11 style or similar.
- Black polo shirt (2 required)
- Port Authority flex fit cap (1 required): SAM-C865-BLACK-L/XL*Black*
- Uniform socks (4 pairs required): Solid black.

PHYSICAL TRAINING ATTIRE (CAN BE ORDERED AT "A SIGN SHOP"

Not all physical attire MUST be ordered at A Sign Shop except the white t-shirt w/ last name

- Solid black exercise pants OR Solid black exercise shorts (1 required)
- White t-shirt w/ last name on rear (2 required) MUST BE ORDERED AT A SIGNSHOP
- Solid black sweatshirt (optional)
- Athletic socks (2 pairs required): Solid white.

ITEMS NOT AVAILABLE AT "A SIGN SHOP" (can be ordered at any vendor, follow SKU #s)

- Silver name plate (1 required w/ last name ONLY): EOR-BDG12-SILVE-0 *Silver* 1/2 X23/8
- Uniform boots (1 pair required): Black, capable of a high shine, free of ornamentation or decorative stitching, constructed w/ rubber or composition soles & heels. Corfam, patent leather or western style is NOT permitted.

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- Utility/hiking boots for range/ practical training days (1 required): Any color.
- Running shoes (1 pair required): Any QUALITY RUNNING shoes.
- Black police uniform trouser belt (1 required): At least 1" wide w/ rectangular uniform belt buckle.



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EOUIPMENT & SUPPLIES

- Agency issued handgun w/ 3 magazines.
- Handgun ammunition: 1,000 rounds
- 10 cardboard backers
- Agency issued duty belt & accessories: handgun holster, double magazine case, belt keepers, impact weapon/ASP holder, handcuff case, flashlight case (Serpa holsters NOTpermitted)
- Firearms cleaning kit
- Firearms protective eyewear
- Firearms protective hearing: Noise reduction rating of at least 25dB
- Handcuffs w/ key
- Expandable baton (ASP) or impact weapon authorized by your agency.
- Flashlight
- Agency issued body armor/vest.
- Agency issued or personal laptop
- Combination lock
- Notepad(s)
- Pen(s)
- Emotional Survival for Law Enforcement: A Guide for Officers and Their Families Paperback by <u>Dr. Kevin</u> Gilmartin

IF STAYING IN DORM

- White laundry bag with tie string
- White fitted twin sheet, white flat twin sheet, white pillowcase, pillow.
- White towel(s)

MISCELLANEOUS INFORMATION

• Username & password for POST Academy Training Portal must be created. You can access the portal from the POST Website by clicking the Training Portal tab at the top. https://post.nv.gov/

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(cadet's must know their username & password as it will be needed on the 1st day)